

Job Vacancy Announcement

Organization Name: Ain Wzein Medical Village

Department/Unit: Nursing Administration

Work Location: Ain Wzein, Chouf- Mount Lebanon

Employment Type: Full-Time Part-Time

Expected Start Date: End June 2026

Position Title: Nursing Operation Head

Position Summary:

The Head of Nursing Operations ensures the smooth, safe, and efficient functioning of all nursing units and operational services. The role focuses on workforce deployment, patient flow, referral management, and resource utilization to guarantee high-quality patient care and compliance with hospital standards.

Reports to: Nursing Director

Supervises: Nursing Supervisor, HNs, CNs,

Qualifications & Requirements:

- Bachelor of Science in Nursing (BSN)
- Master's degree in Nursing Administration or Healthcare Management or a related field

Experience:

- Minimum of Ten (10) years of experience in clinical nursing
- Minimum of Five (5) years of experience as Nursing Supervisor

Other Requirements:

- Experience and recommendation letter with good performance
- License to work from the Lebanese Ministry of Health
- Adherence to the Lebanese Order of Nurses.
- Leadership or Nurse Management certification

Language Requirements: English, French is a plus

Key Responsibilities:

- 1- Workforce planning & Deployment
- 2- Bed & patient flow management
- 3- Referral & coordination oversight
- 4- Nursing operations monitoring
- 5- Resource and logistics management
- 6- Quality, safety & compliance support

- 7- Staff supervision & development
- 8- Communication and family support

Compensation & Benefits

Salary: according to the new AWMV salary scale taking into consideration grading and experience

Benefits Offered:

- Health Insurance: 100% medical coverage
- Transportation Allowance: securing transportation by AWMV buses within catchment area or providing transportation allowance outside the catchment area
- Overtime Compensation
- Annual Leave
- Professional Development/Training
- Other: Housing or housing allowance may be provided

Application Process

Interested candidates should submit:

- Curriculum Vitae (CV)
- Copies of Academic Certificates
- Professional License

Submission process:

Contact Person: Recruitment officer

Email Address: Recruitment@awmedicalvillage.org

Phone Number: 961 25 502418, ext: 2052